

**Sales
ENQUIRER**

Information held	Who is collecting it	How is it collected	Why is it collected	Lawful basis for processing	Who will it be shared with	How stored	When will it be deleted
A	B	C	D	E	F	G	H
Name	Staff of Jonsimon	By phone/ Face to face/ By email/ Introduction by Rightmove and Zoopla	To provide details of sale properties	Contract fulfillment, Legitimate interest	None	Diary/ Email	If no suitable property found after 6 months
			To arrange viewings of sale properties	Contract fulfillment, Legitimate interest	Vendor	Diary/ Email	If no suitable property found after 6 months
			To offer extra services: Insurance/ Financial Services	Consent	Jonsimon IB Ltd/ Jonsimon Financial Services Ltd	Paper/ Electronic	Within 6 months of application
Telephone Number	Staff of Jonsimon	By phone/ Face to face/ By email/ Introduction by Rightmove and Zoopla	To provide details of sale properties	Contract fulfillment, Legitimate interest	None	Diary/ Email	If no suitable property found after 6 months
			To arrange viewings of sale properties	Contract fulfillment, Legitimate interest	Vendor	Diary/ Email	If no suitable property found after 6 months
			To offer extra services: Insurance/ Financial Services	Consent	Jonsimon IB Ltd/ Jonsimon Financial Services Ltd	Paper/ Electronic	Within 6 months of application
Email Address	Staff of Jonsimon	By phone/ Face to face/ By email/ Introduction by Rightmove and Zoopla	To provide details of sale properties	Contract fulfillment, Legitimate interest	None	Diary/ Email	If no suitable property found after 6 months
			To arrange viewings of sale properties	Contract fulfillment, Legitimate interest	None	Diary/ Email	If no suitable property found after 6 months
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